

# Environmental Policy

Lightnin' Graphics ensures that all activities carried out by the organisation comply with all relevant environmental legislation.

The organisation is committed to the prevention of pollution; we aim to continuously improve our environmental performance through the support and involvement of all employees and any other interested parties. In recognition of this we have implemented an environmental management system.

In line with our commitment to protect and preserve the environment we must encourage both our clients and our suppliers where possible, to follow our example. The environment is the responsibility of us all and I know I can count on your support.

## **Environment Compliance Officer** – Phil Larsen

1. All plastic and paper, including magazines and newspapers, will be kept and put in green boxes for collection every Tuesday morning.
2. All Cardboard should be flattened and taken to the local re-cycling site.
3. Used printer and photocopier cartridges returned to supplier for recycling.
4. All computers turned off at night.
5. Lights turned off in areas that are not in constant use.
6. Wherever possible we should use public transport or cycles.
7. All the printers we use to print material on behalf of our clients have more than acceptable standards with regards to Chlorine free and recycled paper. If contemplating using a new general or specialist supplier, always ask to see a copy of their environmental policy.
8. Ensure that radiators are turned off in rooms not in regular use and in the summer open a window rather than use a fan!



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